



## TOWN OF WEST HARTFORD

### AGENDA ITEM SUMMARY

**To:** Town Council

**From:** Matt Hart, Town Manager

**Date:** 9/26/2017

**CC:** Tracey Gove, Police Chief

**Subject:** Resolution to Amend the Fiscal Year 2017-2018 Budget of the Drug Enforcement Fund for the Purchase of a Police Vehicle (1099)

---

**Background:** The Drug Enforcement Fund supports sensitive investigations related to vice and narcotics in West Hartford. The Police Department receives funds from State and Federal government for drug asset forfeitures; the fund also earns interest income and revenue from the sale of property seized in drug investigations. The Police Department is seeking Town Council authorization to amend the FY 2017/18 Fund budget in order to purchase a police vehicle for undercover operations.

**Operational Impact:** The Police Department would plan to acquire a used vehicle to facilitate undercover operations through surveillance and other activities; the department has had good success utilizing similar vehicles in the past.

**Financial Impact:** Town Council adoption of this resolution would have a direct fiscal impact on the FY 2017/18 budget of the Drug Enforcement Fund. Fund balance would decrease \$10,095 and \$3,900 from the sale of an asset would be appropriated with a corresponding appropriation for the purchase of the vehicle. Subsequent to adoption, the Drug Enforcement Fund would have an available fund balance of approximately \$95,000.

**Legal Review:** Corporation Counsel's office has reviewed and approved the form and legality of the proposed resolution.

**Project Schedule:** The vehicle would be purchased following appropriation of the resolution.

**Recommendation:** Staff recommends that the Town Council approve the attached resolution to amend the FY 2017/18 Drug Enforcement Fund budget in order to allow for the purchase of an undercover/surveillance vehicle.

**Attachments:** See attached resolution.

**RESOLUTION TO AMEND THE FISCAL YEAR 2017-2018 BUDGET  
OF THE DRUG ENFORCEMENT FUND FOR THE PURCHASE OF  
A POLICE VEHICLE**

**WHEREAS**, the Special Investigations Division of the Police Department conducts sensitive investigations related to vice and narcotics in West Hartford, and

**WHEREAS**, the Town of West Hartford has a Drug Enforcement Fund to account for the drug enforcement activities of the West Hartford Police Department, and

**WHEREAS**, the fund receives proceeds from the State and Federal governments for drug asset forfeitures, earns interest income on the fund's available cash, and earns revenue from the sale of property seized in drug investigations, and

**WHEREAS**, the Police Department is in need of a vehicle to facilitate surveillances conducted by the Special Investigations Division, and

**WHEREAS**, this purchase qualifies as an eligible expenditure under the guidelines established by the Drug Enforcement Administration of the United States Department of Justice, and

**WHEREAS**, the estimated cost of the vehicle totals \$13,995 and there are sufficient monies available in the Drug Enforcement Fund for such purchase,

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD** that the purchase of a surveillance vehicle is hereby authorized and the Fiscal Year 2017-2018 Drug Enforcement Fund budget is hereby amended as follows:

Estimated Revenues

20-220305-20406-9387	Sale of Assets	\$3,900
20-220305-20406-9399	Fund Balance	\$10,095

Appropriations

20-220305-20406-3232	Police Vehicle	\$13,995
----------------------	----------------	----------

Hart

9/26/17

